

WSG SAMPLE INCOME SHEET

Watershed Stewardship Grant - Income Sources

Please identify all sources of income (cash and in-kind) received for your project, including the amount of WSG funds received.

Income Source	Details	Cash	In-Kind	Total
WSG grant	Total Amount Granted	\$ 7,500.00	\$ -	\$ 7,500.00
Volunteers		\$ -	\$ 8,000.00	\$ 8,000.00
Donated Equipment		\$ -	\$ 5,000.00	\$ 5,000.00
Friends of Land Stewardship Centre	For display GST	\$ 25.00	\$ -	\$ 25.00
Alberta Environment		\$ 5,000.00	\$ -	\$ 5,000.00
NSWA		\$ 2,000.00	\$ -	\$ 2,000.00
City of Edmonton		\$ 10,000.00	\$ -	\$ 10,000.00
Parkland County		\$ 5,000.00	\$ -	\$ 5,000.00
Sturgeon County		\$ 5,000.00	\$ -	\$ 5,000.00
Strathcona County		\$ 5,000.00	\$ -	\$ 5,000.00
University of Alberta		\$ -	\$ 2,000.00	\$ 2,000.00
Total		\$ 39,525.00	\$ 15,000.00	\$ 54,525.00

WSG SAMPLE EXPENSE SHEET

Watershed Stewardship Grant - Expense Claim Form

List all expenses incurred for your project

			<i>This is the amount that is eligible for WSG funds.</i>		<i>You only need to provide receipts for the items listed in this column.</i>		
Expense	Details	Total Cost	GST	Total cost less GST	Portion of Total Amount Paid by WSG Funds	Portion of total Amount paid from other sources (cash)	Portion of Total Amount Paid from other sources (in-kind)
Consultant (including lab time)	Invoice 001 dated December 30, 2012	\$ 38,500.00	\$ 1,833.33	\$ 36,666.67	\$ 7,000.00	\$ 31,500.00	\$ -
Beverages and Snacks for clean-up day	Sobey's receipt—July 17, 2012	\$ 100.00	\$ 4.76	\$ 95.24	\$ -	\$ 100.00	\$ -
Gloves for clean-up day	Home Depot receipt—July 17, 2012	\$ 50.00	\$ 2.38	\$ 47.62	\$ -	\$ 50.00	\$ -
Garbage bags for clean-up day	Safeway Receipt—July 17, 2012	\$ 20.00	\$ 0.95	\$ 19.05	\$ -	\$ 20.00	\$ -
	Safeway Receipt—July 17, 2012	\$ 20.00	\$ 0.95	\$ 19.05	\$ -	\$ 20.00	\$ -
	Sobey's receipt—July 17, 2012	\$ 10.00	\$ 0.48	\$ 9.52	\$ -	\$ 10.00	\$ -
New Display for AGM	Invoice 119563	\$ 525.00	\$ 25.00	\$ 500.00	\$ 500.00	\$ 25.00	\$ -
Catering for AGM	Yummy Catering Company Invoice 005698—January 18, 2013	\$ 300.00	\$ 14.29	\$ 285.71	\$ -	\$ 300.00	\$ -
Volunteers (waters sampling and clean-up day)	400 hours at \$20/hr	\$ 8,000.00	\$ -	\$ 8,000.00	\$ -	\$ -	\$ 8,000.00
Donated Equipment	125 hours at \$40/hr	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
University of Alberta students (sampling water)	100 hours at \$20/hr	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
Total		\$ 54,525.00	\$ 1,882.14	\$ 52,642.86	\$ 7,500.00	\$ 32,025.00	\$ 15,000.00
<p>NOTE: Your group may have to pay GST on products and services however GST is NOT eligible to be paid for with WSG funds. GST MUST be paid for from funds other than the Watershed Stewardship Grant.</p>					<p>NOTE The total in this column must NOT exceed the total grant amount received.</p>		